



**THE ROSE SOCIETY OF NEW SOUTH WALES INC.
NORTHERN SYDNEY REGION**

Minutes of the Inaugural Annual General Meeting

Date: 9 August 2025

Time: The meeting opened at 2.15pm.

Location: Gordon Library, Meeting Room 1, 799 Pacific Highway, Gordon NSW 2072

Chair: Penny Whipp

Minute Taker: Kym Swaby

1. Welcome and Opening Remarks

Penny welcomed all members to the Inaugural AGM and acknowledged State President Colin Hollis and Vice-President Braidan Swan. A quorum was confirmed.

2. Attendance and Apologies

Attendees: Robyn Brown, Judith Douglas, Sue Dunston, Jill Fraumeni, Dianne Gregson, Carolyn Hughes, Naida Illes, Trish James, Anne O'Neill, Jenny Percy, Maree Ross, Kym Swaby, Katie Walshe, Kim Ward, Jenny Watsford, Penny Whipp, Judith Williamson, Geoff Young, Sandra Young.

State Executive: Colin Hollis and Braidan Swan.

Apologies: Jan Bartlett, Beth Bunyan, Louise Burgess, Barbara Connolly, Lorraine Emerson, Helen Gilkes, Evelyn Mason, Abhaya Nayak, Kamalinee Nayak, Frederick and Barbara Novak, Christine Rethers, Averil Smith.

3. Steering Committee Report

Presented by Penny, the report provided a summary of key activities, decisions and outcomes Since the launch of the region in November 2024. It highlighted the committee's strategic initiatives and ongoing projects. Appreciation was extended to the regions of Southern Sydney, Illawarra, and Southern Highlands for warmly welcoming Northern Sydney and offering their assistance.

Motion to accept the Steering Committee report

Moved by: Maree Ross

Seconded by: Jill Fraumeni

Carried

4. Treasurer's Report

Presented by Penny, the report included the reviewed financial statements for the year ending 30 June 2025. This encompassed an overview of the Statement of Income and Expenditure as well as a summary of the Balance Sheet for the financial year 2024/2025. Key line items in the accounts were discussed, with clarification provided on income sources and major expenses. The year end reconciliation and Balance Sheet were reviewed by Robyn Brown. Members were invited to ask questions or provide feedback.

Motion to accept the Treasurer's Report

Moved by: Judith Douglas

Seconded by: Sue Dunston

Carried

5. Election of Office Bearers

Nominations received and elected unopposed:

- **Chair:** Penny Whipp
- **Secretary:** Kym Swaby
- **Treasurer:** Kim Ward
- **Committee Member:** Judith Williamson

One committee member position remains open.

6. Meeting Roster

Members were invited to assist with monthly meeting setup and cleanup. A volunteer roster was made available for the months of September to December 2025, with four members requested per month.

7. General Business

- Thanks to Naida Illes for creating the region's Facebook page and QR code bookmarks.
- An afternoon Jacaranda cruise organised by Colin Hollis and Stefica Bikesh is scheduled for Friday, 7 November 2025. Details were shared via the email to members on 5 August.
- Thanks to members Jill and Steve Crisp for providing garage space for Neutrog deliveries. Due to access challenges, a new central site with level access and secure storage is being sought as a matter of priority. Members are asked to advise if they know of a suitable location.

8. Vote of Thanks

Penny thanked:

- Colin Hollis and Braidan Swan for all their support, guidance and encouragement to the members of the Steering Committee over the last twelve months
- Robyn Brown for providing accounting templates and reviewing the accounts
- Naida Illes for establishing the region's Facebook page

Jenny Watsford proposed a vote of thanks to the former Steering Committee: Penny, Judith and Kym, for their work in establishing the region.

9. Second Annual General Meeting

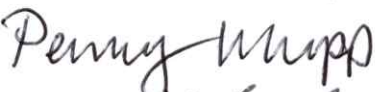

Saturday, 8 August 2026

10. Closing Remarks

Lucky door prizes and raffles were drawn. Penny thanked attendees, presented gifts to Colin, Braidan, Robyn and Naida and invited everyone to enjoy afternoon tea.

The meeting closed at 3.30pm.

Signed

Chair: 
Secretary: 

Date: 11 August 2025

Attachments

Statement of Income and Expenditure for the period 1 July 2024 to 30 June 2025

Balance Sheet for the period 1 July 2024 to 30 June 2025



The Rose Society of New South Wales Inc - Northern Sydney Region

Statement of Income and Expenditure for the period 16 September 2024 to 30 June 2025

Income

| | |
|---|-----------------|
| Establishment Grant | 500.00 |
| Membership subscriptions | 935.00 |
| Raffles and rose sales | 1,017.65 |
| Reimbursement of printing | 149.00 |
| Reimbursement of room hire - launch (November 2024) | 172.00 |
| Reimbursement of banner and posters | 261.10 |
| Donation | <u>1,500.00</u> |

Total 4,534.75

Expenditure

| | |
|---------------------------|---------------|
| Memberships subscriptions | 935.00 |
| Room hire | 387.00 |
| Meeting costs | 287.73 |
| Storage | 62.50 |
| Printing | 149.00 |
| Raffle prizes | 259.55 |
| Speaker gifts | 175.93 |
| Mobile phone | 159.00 |
| Canva subscription | <u>180.00</u> |

Total 2,595.71

Surplus 1,939.04

Notes

1. Establishment grant received from The Rose Society of New South Wales.
2. Membership subscriptions collected by NSR are transferred to The Rose Society of New South Wales Inc.
3. Printing of flyers promoting the launch event (November 2024) paid for by NSR and subsequently reimbursed by The Rose Society of New South Wales Inc.
4. Room hire for launch(November 2024) and February 2025 meeting covered by The Rose Society of New South Wales Inc.
5. Region banner and promotional posters paid for by Northern Sydney and subsequently reimbursed by The Rose Society of New South Wales Inc.
6. Canva subscription for artwork used for flyers, banner, name badges and all branding of Region.
7. Donation received from donor who wishes to remain anonymous.

Prepared By: Penny Whipp

Penny Whipp

Reviewed by: Robyn Brown

Robyn

Date: 17 July 2025



The Rose Society of New South Wales Inc - Northern Sydney Region

Balance Sheet as at 30 June 2025

MEMBERS' FUNDS

| | |
|--------------------------------|-----------------|
| At the beginning of the period | - |
| Surplus for the period | 1,939.04 |
| At the end of the period | <u>1,939.04</u> |

REPRESENTED BY

Assets

| | |
|-------------------------|-----------------|
| Westpac bank account | 1,829.04 |
| Membership change float | 60.00 |
| Raffle change float | 50.00 |
| Total Assets | <u>1,939.04</u> |

| | |
|--------------------|-----------------|
| NETT ASSETS | <u>1,939.04</u> |
|--------------------|-----------------|

Prepared By: Penny Whipp

Penny Whipp

Reviewed by: Robyn Brown

RBrown

Date: 17 July 2025